ESSEX COUNTY SCHOOLS OF TECHNOLOGY GUIDE TO APPLYING FOR 2025-2026 SY

APPLICATION OPENS OCTOBER 7, 2024 - CLOSES FEBRUARY 28, 2025!













"Our Schools of Technology offer our students a dynamic, first-class education that will provide them with the foundation for a successful future."





Joseph N. DiVincenzo, Jr. Essex County Executive Putting Essex County First



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Essex County Donald M. Payne Tech

Principal: Eric Love Vice Principals: Tamika Brown-Wesley Emily Bonilla Jonathan Gonzalez

Essex County Newark Tech Principal: Carmen Morales Vice Principal: Sheyla Jannah

Essex County West Caldwell Tech Principal: Ayisha Ingram-Robinson Vice Principal: Ali Reza Aryakia

Welcome to the Essex County Schools of Technology District!

These are exciting times for our school district. Over the last five years, we have invested over \$200 million to build the Essex County Donald M. Payne, Sr. School of Technology and modernize and expand Essex County West Caldwell Tech and Essex County Newark Tech. These initiatives have transformed our schools into modern learning centers and allowed us to incorporate the newest technology into all curriculum areas.

In 2022, our district received recognition for the number of <u>Essex County School of Technology Students Accepted to Prestigious Colleges and Universities.</u> Our students are high achievers who exceed state math and language arts standards, demonstrate proficiency in multiple languages, and complete Advanced Placement courses in 11 subject areas. Our students also benefit from unique opportunities and programs where they can earn dual-college credits or an Associate Degree in Liberal Arts while receiving their high school diploma.

The Essex County Schools of Technology was the first district of its kind when it was created in 1914. Today, we continue to be a leader in vocational education with our cutting-edge curriculum, use of technology, contemporary classrooms, and a team of amazingly gifted and talented staff.



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Why Attend ECST?

Why attend the

Essex County Vocational Technical Schools?

Advanced Placement

- AP English Language & Composition
- \square AP English Literature & Composition
- M AP Calculus A/B
- ☑ AP Spanish Language & Culture
- V AP United States History
- \square AP US Government
- \square AP 2D Studio Art
- AP Music Production





Career Readiness Programs... Engineering

- Technology
- Electrical, Electronic and Communications Engineering Technology/Technician

www.essextech.org

- Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician
- Computer Technology/Computer Systems Technology Architectural Drafting
- and Architectural CAD/CADD Mechanical Drafting
- and Mechanical Drafting CAD/CADD
- Accounting Technology/Technician & Bookkeeping



Sports Program... JV Boys Soccer

Varsity Girls Volleyball JV Girls Volleyball Freshmen Girls Volleyball Varsity Boys Volleyball JV Boys Volleyball Freshmen Boys Volleyball Varsity Boys Basketball Varsity Girls Basketball JV Boys Basketball JV Girls Basketball



U.S. DEPARTMENT OF EDUCATION

Green Ribbon Schools









Clubs...

Choir Club

Mock Trial

Webmaster

Anime Club

FBLA

Multicultural Club

Literary Magazine

Something Unique

National Honor Society

Career Readiness Programs...

- Applied
- Horticulture/Horticulture Operations
- Radio & Television
- Printing Management **Computer Programming**
- Computer Systems Networking and Telecommunications
- Cosmetology Culinary Arts/Chef
- Training Law, Public Safety, &
- Security
- Carpentry/Carpenter
- Electrician Administrative Assistant
- and Secretarial Science
- **Building Construction** Technology



HOSA Club

Clubs...

Book/Debate/Drama /Fashion Future Farmers of America

Poetry Club Robotics Yearbook Music/Dance Troupe

Skills USA - VICA Student Technology Association Student Council **Bowling Club** Internet Radio

Career Readiness

Mechanics

Welding

Millwork Commercial &

Repair Technology

Technology/Welder

Cabinetmaking and

Sports Program...

Cheerleading Varsity Baseball JV Baseball Cross County Varsity Track Track Jr. Varsity JV Girls Soccer



Academic Programs

SkillsUS4

- **Special Education**
- English as a Second Language
- Academic Electives
- College Level Courses
- Honors Program
- Advanced Placement (AP) Courses



Basketball Varsity - Girls

Basketball Varsity - Boys Softball Jr. Varsity JV Softball Varsity Girls Soccer



Sports Program...

Basketball Jr. Varsity - Girls Basketball Jr. Varsity - Boys



















Career & Technical Education Programs by Campus



Essex County Newark Tech

- □ Automotive Technology
- Business Organization & Management
- □ Carpentry Technology
- ☐ Engineering & Robotics
- ☐ Health Careers Academy
- □ Welding Technology



Essex County Donald M. Payne Sr. Tech

- Business Organization & Management
- ☐ Graphic Arts
- ComputerScience/InformationTechnology
- ☐ Construction Trades Technology
- □ Cosmetology
- □ Culinary Arts/Baking
- ☐ Digital Filmmaking & Television Production
- □ Engineering
- ☐ Fashion Design
- □ Interactive Game Design
- □ Law & Public Safety
- ☐ Music & Entertainment Production
- □ Web Design



Essex County West Caldwell Tech

- □ Animal Science
- ☐ Automotive Technology
- ☐ Business Organization & Management
- ☐ Graphic Arts
- ☐ Construction Trades Technology
- □ Cosmetology
- □ Culinary Arts/Baking
- □ Engineering & Robotics
- ☐ Music & Entertainment
 Production

Check out our CTE video art gallery!

https://www.essextech.org/cte-video-gallery/

GETTING READY TO APPLY!!!

APPLICANTS...BEFORE YOU BEGIN...!!!!!



- > Your 8th-grade school counselor's name
- > Your 8th-grade school counselor's email address
- *Your 10-digit State Identification Number (SID).
 (This is NOT your Social Security Number).
 - *Public School Applicants: SID numbers can be found on State Assessments such as the NJSLA, Start Strong, and IEPs.
 - *Nonpublic school applicants may not have a SID number. Please follow the instructions on the application.
- 2. Read the Admissions Rubric and Process carefully before creating an application.
- 3. Creating an Application: Parents/Guardians and Students should create an account using a frequently checked email. Please check that the email address is correctly typed. ECST is not responsible for mistyped email addresses or missed dates and deadlines sent to your email.
- 4. Complete only one application for the district. DO NOT CREATE AN APPLICATION FOR EACH, OR YOUR APPLICATIONS MAY BE DELETED.
- 5. Remember to hit SUBMIT at the end of the application.
- 6. Remember, the deadline to apply is February 28, 2025!

We appreciate your interest in Essex County Schools of Technology!!!



ADMISSIONS SCORING RUBRICS

ADMISSIONS	POINTS
ACADEMIC POINTS (7th – 10 PTS & 8th – 10 PTS)	20
PRIOR ASSESSMENT SCORES (NJSLA, TERRA NOVA, ETC)	20
DIAGNOSTIC ADMISSIONS ASSESSMENT (ELA&MATH)	40
PRESENTATION (INTERVIEW, ESSAY & RECOMMENDATIONS)	20
MAXIMUM TOTAL POINTS	100

	INTERVIEW RUBRIC = 10 POINTS					
10	8	6	4	2		
Shows Continuous Exceptional Skills, Character, and/or Development	Shows Significant Improvement in Skills, Character, and/or	Less Support May Be Needed to improve Skills, Character, and/or	Moderate Support May Be Needed to Improve Skills, Character, and/or	Strong Support May Be Needed to Improve Skills, Character, and/or		
	Development	Development	Development	Development		
	SAMPLE WRIT	ING/ESSAY RUB	RIC = 5 POINTS	T		
5	4	3	2	1		
Shows Exceptional Skill Development -Compelling opening, middle, and conclusion -Clear, concise, and detailed, with no grammar or punctuation errors.	Shows Advanced Skill Development -Minor error(s) opening, middle, and conclusionClear, concise, and detailed, with minor error(s) in grammar or punctuation.	Shows Less Support May Be Needed for Skill Development in ELA -Somewhat on topicThe essay has a beginning, middle, and endThe essay is organized but could be more compellingClear, concise, and detailed, with minor errors in grammar or punctuation.	Moderate Support May Be Needed for Skill Development in ELA -Somewhat on topicThe essay lacks a beginning, middle, and end The essay lacks organization -The essay is unconvincing - Unclear with significant errors in grammar or punctuation	Strong Support May Be Needed for Skill Development in ELA Off-topic and/or incomplete or disorganized Significant -Unclear with significant errors in grammar or punctuation.		
	_	IDATION RUBRIC		1		
5 Shows Continuous Exceptional Character and/or Development	4 Shows a Significant Improvement in Character and/or Development	3 Less Support May Be Needed to Improve Character and/or Development	Moderate Support May Be Needed to Improve Character and Development	Strong Support May Be Needed to Improve Skills, Character, and Development		

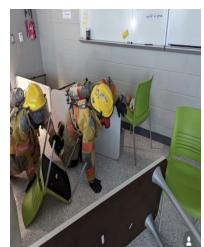
SCORING RUBRIC BY POINTS

INSTRUCTIONS: PLEAS	E SELECT THE	VALUE FRC CALCU THE TOTA	LATE	PDOWN ME	ENU IN EACH (CELL TO
ACADEMIC POINTS	All A's	A-B	A-B-C	A-B-C-D	D-F	
FINAL 7TH GRADE	10	8	6	4	2	
ELA, MATH, SS, SCI						
Max = 10	10	0	0	0	0	0
ACADEMIC POINTS	All A's	A-B	A-B-C	A-B-C-D	D-F	
8TH GRADE	10	8	6	4	2	
ELA, MATH, SS, SCI						
Max = 10	0	0	0	0	0	0
NJSLA (Score)	LEVEL 5	LEVEL 4	LEVEL 3	LEVEL 2	LEVEL 1	
CONTENT	10	8	6	4	2	
MATH						
LANG ARTS						
Max = 20	0	0	0	0	0	0
DIAGNOSTIC ASSESSMENT	13-11	10-8	7-6	5-4	<u> </u>	-
CONTENT	20	15	10	5	1	-
MATH						
LANG ARTS						
Max = 40	0	0	0	0	0	0
PRESENTATION	LEVEL 5	LEVEL 4	LEVEL 3	LEVEL 2	LEVEL 1	
CONTENT	10	8	6	4	2	
INTERVIEW						
CONTENT	5	4	3	2	1	
SSAY/WRITING SAMPLE						
RECOMMENDATIONS						
Max = 20	0	0	0	0	0	0
					TOTAL POINTS	0

ADMISSIONS PROCESS FOR FULL-TIME APPLICANTS

1. Applying:

- ☐ Student/Parent Complete One Online Application/Essay before the Closing Date.
- ☐ All communication will occur using the Electronic Application website and the email addresses provided in the application. Students and parents should check their spam for confirmation of the application submission and check their email frequently for information related to the application process.
- □ Full-time Applicants will be invited to a Diagnostic Admissions Assessment for Literacy and Mathematics via email. (Share-time Applicants do not participate in admissions testing).



- ☐ Full-time Applicants who receive support or accommodations for ESL, Section 504, or Special Education may voluntarily inform the District to receive extended time on the Diagnostic Admissions Assessment.
- □ Parents/Students will receive and complete the Electronic Diagnostic Assessment Registration Form to Confirm Attendance to the Admission Assessment.
- ☐ Guidance Department Administrative Professionals will schedule interviews for selected candidates. **Note:** All applicants are not selected for an interview.
- School Admission Committee Members host interviews and review requested student records.

2. Commitment Contract:

- ☐ Accepted students are notified via email of their Conditional Acceptance contingent on completing additional requirements.
- □ Non-accepted students will receive notification by May 30, 2025. Non-accepted students will be given the option to remain on a waitlist through August 29, 2025. Non-accepted students must continue to prepare to attend their district school since the waitlist is not guaranteed, and very few students may be contacted.

Conditionally Accepted Students Only:

- Students/Parents complete and submit a Commitment Contract confirming their acceptance and attendance.
- □ Students/Parents will receive a Snap Code via the Online Application email to complete the required Online Student Registration on or about **June 1, 2025**.

3. Online Student Registration Process:

□ Open the Online Registration Using the SnapCode sent to the Application Email Address: Answer Questions,

add the student's School State Identification Number (SID), and Upload Receipts for Medical and Proof of Residency Verification.

- □ Enter State Identification Number (SID #): Obtain the student's 10-digit State ID from a school counselor, case manager, state assessment report, IEP, etc. This is not a social security number.
- Obtain a Signed Medical Submission Verification Receipt: By June 1, 2025, parents will submit, in person, to the School Nurse only, the medical forms found online or through the Health Office. The medical forms will include their child's immunization records, physical form, asthma plan, if applicable, and other required documents. Parents will receive a Signed Medical Submission Verification Receipt to upload to the Registration Platform. Note: Only School Nurses may complete the



Medical Verification Process. No other district staff may receive, review, or approve medical records. Health Office Link: https://www.essextech.org/health-services/

□ Obtain and Upload Proof of Residency Receipt:

- Newark Residents: Proof of Residency verification for Newark Residents will occur at Essex County Schools of Technology. Parents must provide three (3) Proofs within 30 days of the verification date.
 Parents will be notified of the verification dates and times via the email address used for the Online Application.
- Irvington Residents Only: Students/Parents will obtain a temporary form to upload to the Registration Platform upon submitting their child's medical records. Parents must go to the Irvington Board of Education or Selected Location to complete their child's transfer by August 27, 2025.
- Residents of All Other Essex County Municipalities: Parents must go to their district Board of Education to complete and sign the Proof of Residency Form and inform their sending district of their child's admissions and plans for attending Essex County Schools of Technology. Parents return the Proof of Residency Form, in person, to Guidance Administrative Professionals on collection dates and obtain a receipt by June 30, 2025.
- □ Complete and Submit the Online Registration by 11:59 p.m. on June 15, 2025.

4. Attend the Mandatory Summer Enrichment Program

- ☐ Attend and Complete the Summer Enrichment (Transition) Program: All students accepted to Essex County Schools of Technology will attend the four-week Summer Enrichment Program from July August 2025.
- □ Pre-College Summer Programs Only students who attend Pre-college Programs may be excused from the Summer Enrichment Program; however, those students must receive a satisfactory evaluation from the program they attend.

ADMISSIONS PROCESS FOR SHARED-TIME APPLICANTS

1. Applying:
□ Student/Parent Complete One Online Application/Essay before the Closing Date.
□ All communication will occur using the Electronic Application website and the email addresses provided in the application. Students and parents should check their spam for confirmation of the application submission and check their email frequently for information related to the application process.
$\ \square$ Shared-time Applicants who receive support or accommodations for ESL, Section 504, or Special Education may voluntarily inform the district of necessary support.
□ SHARED-TIME APPLICANTS DO NOT PARTICIPATE IN ADMISSION ASSESSMENTS!
□ Guidance Department Administrative Professionals will schedule interviews for selected candidates. Note: Not all applicants are selected for an interview.
□ School Admission Committee Members host interviews and review

2. Commitment Contract:

requested student records.

□ Accepted students are notified via email of their conditional acceptance, contingent on completing additional requirements.
□ Non-accepted students will receive notification by May 30, 2025. Non-accepted students will be given the option to remain on a waitlist through August 29, 2025. Non-accepted students must continue to prepare to attend their district school since the waitlist is not guaranteed, and very few students may be contacted.

Conditional Accepted Students Only:

□ Students/Parents complete and submit a Commitment Contract confirming their acceptance and attendance by the required date.
☐ Students/Parents will receive a Snap Code via the Online Application email to complete the

3. Online Student Registration Process:

□ Open the Online Registration Using the SnapCode sent to the Application Email Address: Answer Questions,

add the student's School State Identification Number (SID), and Upload Receipts for Medical and Proof of Residency Verification.

- □ Enter State Identification Number (SID #): Obtain the student's 10-digit State ID from a school counselor, case manager, state assessment report, IEP, etc. This is not a social security number.
- Obtain a Signed Medical Submission Verification Receipt: By June 1, 2025, parents will submit, in person, to the School Nurse only, the medical forms found online or through the Health Office. The medical forms will include their child's immunization records, physical form, asthma plan, if applicable, and other required documents. Parents will receive a Signed Medical Submission Verification Receipt to upload to the Registration Platform. Note: Only School Nurses may complete the Medical Verification Process. No other district staff may receive, review, or approve medical records.



Health Office Link: https://www.essextech.org/health-services/

- □ Obtain and Upload Proof of Residency Receipt:
- Newark Residents: Proof of Residency verification for Newark residents will be obtained at Essex County Schools of Technology. Parents must provide three (3) Proofs within 30 days of the verification date. Parents will be notified of the verification dates and times via the email address used for the Online Application.
- Irvington Residents Only: Students/Parents will obtain a temporary form to upload to the Registration Platform upon submitting their child's medical records. Parents must go to the Irvington Board of Education or Selected Location to complete their child's transfer by August 27, 2025.
- Residents of All Other Essex County Municipalities: Parents must go to their district Board of Education to complete and sign the Proof of Residency Form and inform their sending district of their child's admissions and plans for attending Essex County Schools of Technology. Parents return the Proof of Residency Form, in person, to Guidance Administrative Professionals on collection dates and obtain a receipt by June 30, 2025.
- □ Complete and Submit the Online Registration by 11:59 p.m. on June 15, 2025.
 - 4. Attend the Mandatory Summer Enrichment Program
- ☐ Attend and Complete the Summer Enrichment (Transition) Program: All students accepted to Essex County Schools of Technology will attend the four-week Summer Enrichment Program from July August 2025.
 - Pre-College Summer Programs Only students who attend Pre-college Programs may be excused from the Summer Enrichment Program; however, those students must receive a satisfactory evaluation from the program they attend.

5. SHARED-TIME STUDENTS DO NOT ATTEND THE SUMMER ENRICHMENT PROGRAM!

IMPORTANT ADMISSIONS DATES

ACTION Online Application Open & Close Dates	Diagnostic Assessments	WIDA Screener Dates	Interviews	Admissions Notifications	
Opens: October 7, 2024 Closes: February 28, 2025 District Open House: November 23 County Admin Presentation 6 Tours School Visits	October 19 November 16 December 7 January 25 February 22 March 8	October 26 December 14 February 1 March 15	January 8 March 31	Decision Letter On or About April 15	
Essex County Administrators, School Counselors, CSTs, Information Session @WCT	September 27, 2024				
Students Must Confirm Plans to Attend ECST	April 30, 2025				
Accepted Students & Parent Meeting	June 2-5, 2025				
Laptop & ID Distribution	June 23-24, 2025				
All Final Forms Due for Incoming 9 th grade Students	June 30, 2025				
Family Information Tours	NT-September 30 PT-October 2 WCT-October 7 NT-December 2 PT-December 4 WCT-December 9				

ADMISSIONS COMMITTEE MEMBERS

OFFICE OF STUDENT-RELATED SERVICES

Dr. Patricia Clark-Jeter

Director of Student-Related Services & District 504 Coordinator

(973) 412-2203 Ext. 2230 pjeter@essextech.org

Patricia C. Schaffer

Supervisor of Student-Related Services

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Suzanne Sabatino

Career & Technical Education Evaluator/Transition Coordinator

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Ronnie Pequero

Special Services Administrative Assistant

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OFFICE OF CAREER & TECHNICAL EDUCATION

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Director of Career & Technical Education

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John Dolan

Director of Career & Technical Education

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ESSEX COUNTY DONALD M. PAYNE TECH

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Carmen Maldonado

English as a Second Language Administrative Professional

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ESSEX COUNTY WEST CALDWELL TECH

Toni George

Guidance Administrative Professional

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Administrative Assistant for CTE nblasco@essextech.org

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DISTRICT PARENT COORDINATOR

Rosa Hermida rhermida@essextech.org

(973) 412-2205 Ext. 2248

CHILD STUDY TEAMS

SCHOOL COUNSELORS

SCHOOL SOCIAL WORKER

SELECTED INSTRUCTIONAL STAFF

https://www.essextech.org/office-student-relatedservices/

STATEMENT OF NON-DISCRIMINATION

STATEMENT OF NON-DISCRIMINATION

State and federal statutes and regulations prohibit school districts from discriminatory practices in employment or vocational educational opportunities against any person because of race, color, creed, religion, sex, ancestry, national origin, age, English proficiency, sexual preference, marital status, or veteran status. Further, state and federal protection is extended for disabilities, social or economic status, pregnancy, childbirth, pregnancy-related disabilities, actual or potential parenthood, family status, and other applicable laws. Further information regarding these policies can be obtained from the 504 Compliance Officer, Dr. Patricia Clark-Jeter, pjeter@essextech.org, (973-412-2030), or Affirmative Action Officer, Mr. Michael Venezia, mvenezia@essextech.org, (973-412-2072).

